

## 1. sortingcodes.co.uk order form

**One** x **Single user subscription**  
 \_\_\_\_\_ x **Additional users @ £25 each**

**Sub Total** £ \_\_\_\_\_  
**+ VAT @ 20%** £ \_\_\_\_\_  
**Total** £ \_\_\_\_\_

Please note: Subscriptions are annual unless stated otherwise and commence on receipt of your internet passwords. Passwords are unique to the individual user and should not be shared. Annual subscriptions will be renewed automatically until countermanded and cancellations will only be accepted in writing at least one month before the end of the annual subscription period. All prices exclude VAT and are subject to change without notice.

## 2. Please provide your details

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_  
 Job Title/Function: \_\_\_\_\_ Department: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Address (NOT Post Office Box No.): \_\_\_\_\_ Postcode: \_\_\_\_\_  
 Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 If you are ordering from an EU country please provide your company's VAT No. \_\_\_\_\_

## 3. Signature

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

All orders are subject to our usual terms and conditions, a copy of which is available on request or from the website. UK CLEARINGS DIRECTORY BOOK CUSTOMERS - If you would like to amend your standing order for copies of the 2008 edition as a result of this subscription, please email cservices@sortingcodes.co.uk accordingly. Please tick this box if you DO NOT wish to receive mailed information from us in the future.

## 4. Select your payment method

**Please invoice my company** – Signature \_\_\_\_\_  
 I have enclosed a cheque made payable to Reed Business Information (send cheque to East Grinstead address below)  
 I wish to pay by Bank transfer to: HSBC Bank PLC, 62 – 76 Park Street, London, SE1 9DZ, UK.  
 Sort Code: 40-02-50 . Account No: 31317679.  
 Please charge my credit card: (Please indicate as appropriate)
  Mastercard
  Visa
  American Express  
 Credit Card No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_ Amount: (inc VAT) £ \_\_\_\_\_ Security No: \_\_\_\_\_  
 Cardholder's name and address: (if different from details above): \_\_\_\_\_  
 \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 5. Other Product Details

**Please send me information on the following:**
 UK Clearings Directory - sorting code information in a book format  
 Sorting Code Numbers - sorting code data file to load on to your internal computer systems

**Now fax this form back on +44 (0) 1342 335638 or post to the address below**

Reed Business Information, Information Sales Department,  
 sortingcodes.co.uk, Windsor Court, East Grinstead RH19 1XA, UK.

**Tel:** +44 (0) 1342 335553  
**Email:** sales@sortingcodes.co.uk  
**Web:** www.sortingcodes.co.uk

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